

Everything marked with an asterisk (*) is a mandatory field.

Site address*:		Postcode:
Date of move in*:		(DD/MM/YYYY)
Landlord's name and telephone number*: (Where applicable)		
New customer name (if Sole Trader)*:		
New business name (if applicable)*:		Company Registration Number*:
Start Date of Lease:		Expiry Date of Lease:
New Customer Telephone Number*:	New Customer Email*:	
New Customer Mobile Number*:		

SUPPLY SITE DETAILS You **must** provide the meter read otherwise estimated read will be used for the invoice based on the site's historic usage which cannot be raised as a dispute in the future.

MPRN	Meter Serial Number(s)	Gas Meter Reading(s)	Meter Read Date

Please sign and acknowledge this section to authorize National Gas to contact and speak with the relevant third parties in relation to the validation of documents provided by yourself. This is an essential step to approve the Change of Tenancy Request*.

Print Name

Signature

Kindly note that by submitting/signing this Change of Tenancy Form, you agree that you will be entering into a deemed contract for gas supply with National Gas as per *The Gas Act, Sch. 2B, s.8*; unless you have entered into a valid contract with National Gas. National Gas' Terms and Conditions apply to the deemed contracts as well as our valid contract customers. Please acknowledge that you have read the T&Cs sent to you with this form (available on our website: <https://www.nationalgas.org.uk/terms-business/>).

I have read the T&Cs and agree to the T&Cs*:

Yes ☐

Incoming Customer signature(s)*:	Name (BLOCK CAPITALS)*:
Position in business*:	Date*: / /20
Landlord's signature*:	Name (BLOCK CAPITALS)*:
	Date*: / /20

Office Use Only:

Reference:

Please return this form to: email: cot@nationalgas.org.uk, Post: National Gas, Cotswold House, 219 Marsh Wall, Canary Wharf, London, E14 9FJ.

Please note that we may request further documentation to verify the change of responsibility which include, but not limited to, a valid Land Registry document, tenancy agreement, management agreement and/or solicitors' letter. All documents must be signed and dated and where feasible, witnessed by an independent party. After your identity is verified, you will be subject to a credit check via a third party.